

পশ্চিমবঙ্গ সরকার

নির্বাহী বাস্তকার

কলকাতা উত্তর-১ ডিভি, আবাসন অধিকার
 ব্লক নং ডি, ফ্ল্যাট নং ১ ও ২ (একতলা), আর. এইচ. ই.
 ৮২, বেলগাছিয়া রোড, কলকাতা - ৭০০০৩৭
 দূরভাষ নম্বরঃ ০৩৩ ২৫৫৬ ০০৮৭,
 ই-মেলঃ hcddivision4@gmail.com



GOVERNMENT OF WEST BENGAL

OFFICE OF THE EXECUTIVE ENGINEER

KOLKATA NORTH-I DIVISION/HOUSING DTE,

BLCK NO D, FLAT NO 1 & 2 (Gr FLOOR), R.H.E.

82, BELGACHIA ROAD, KOLKATA - 700 037

Dial : (০)৩৩ ২৫৫ ০০৮৭

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Memo No 327/eNIT

Dated: 07.03.2025

e-NOTICE INVITING TENDER

e-NIT No. 12 OF 2024-25 OF THE EXECUTIVE ENGINEER,
 KOLKATA NORTH-I DIVISION, HOUSING DIRECTORATE.
 Tender Reference. WBHOUSING/EE/KN-I DIVN/e-NIT 12 OF 2024-25

The Executive Engineer, Kolkata North-I Division, Housing Directorate, invites e-tender for the works detailed in the table below. (Submission of Bid through **online**)

Sl. No.	Name of work	Estimated Amount	Earnest Money	Cost of Documents including W.B.F. 2911(ii)	Period of completion	Name of concerned Sub-Division	Eligibility of Bidder
		(in Rs.)	(in Rs.)	(in Rs.)			
1	Renovation and Repairing work for collecting water from the outdoor-AC of R.H.E. Swayambhara building (G+10) for Senior Group - A Officer (R.H.E) at Salt Lake (Swayambhara) under Kolkata North - I Division, Housing Directorate.	Rs. 6,13,815.00	Rs. 12,276.00 (Through Net Banking/NEFT/RTGS).	1005.00/ per set. (as per G.O)	45 Days	Assistant Engineer, Kolkata North- Sub Division -I, H.D.	As per clause 6 of this eNIT

- In the event of e-filling, intending bidder may download the tender documents from the website: <http://wbenders.gov.in> directly with the help of Digital Signature Certificate.
- The Earnest Money will be deposited by the bidder electronically: online through his net banking enabled bank account, maintained at any bank or: offline through any bank by generating NEFT/ RTGS Challan from the e_tendering portal. Intending Bidder will get the Beneficiary details from e tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank name(ICICI Bank) & IFSC Code and e Proc Ref No. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E Procurement site. Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD.
- Both Technical document and Financial Bid are to be submitted in technical (Statutory & Non- Statutory) and financial folder concurrently duly digitally signed in the website **wbenders.gov.in**.
- The Technical document and Financial Bid submitted online (As per time schedule mentioned herewith).
- The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL Document** of the tenderer found qualified by the Executive Engineer, Kolkata North-I Division, under Housing Directorate. The decision of the Executive Engineer, Kolkata North-I Division, under Housing Directorate will be final and absolute in this respect. The both list of Qualified Bidders will be displayed in the website and also in the Notice Board of the office of the Executive Engineer, Kolkata North-I Division under Housing directorate, on the scheduled date

6. Eligibility criteria for participation in the tender.

- i) **Bonafied and resourceful & financially sound agencies having credential (minimum 40% of work value in single work) of similar nature of Civil jobs & ~~also Electrical works~~ within last five years.**
- ii) The prospective bidders shall have satisfactorily completed as a **prime agency** during the last 4 (four) years from the date of issue of this e-NIT at least one work of similar nature of P.W.D/PWD(Roads)/Construction Board/Housing Department, Government of West Bengal : [Non statutory Documents]
N.B. :- Completion certificate should contain a) Name of work , (b) Name of Client,(c) Amount put to tender, (d) Schedule month and year of commencement and completion as per work order (e) actual month and year of completion.
- iii) The prospective bidders shall have in their full time engagement experienced technical personnel, the minimum being one Civil Engineering Diploma holder (Authenticated documents in respect of qualification and engagement shall be furnished for Technical Evaluation.) [Non statutory Documents].
- iv) Valid updating status Pan card of Income Tax, copy of last 3 years I.T. Return, Trade License, Professional Tax clearance certificate and **GST registration certificate** which should be valid upto the date of opening of tender and credentials document(along with postal address, present phone number, fax no., email ID of authority concerned who has issued such credentials) should be documented through e-filing [Non statutory Documents].
- v) Declaration regarding Structure and Organization duly digitally signed by the applicant to be submitted along with application.
- vi) In case of Registered Unemployed Engineers' Co-operative Societies and Registered Labour Co operative Societies, documents of credentials showing satisfactory completion of a single work in P.W.D/PWD(Roads)/Construction Board/Housing Department of Government of West Bengal of value not less than **40%** of the Estimated Cost of the work applied for should be documented through e-filing. Audited balance Sheet showing accounts up to previous year and 'Certificate of Registration' and 'Certificate for Validity of Registration' from the respective Assistant Registrar of Co-operative Societies, Bye Law, Professional Tax Deposit Challan, PAN Card and **GST registration certificate** must be documented through e-filing. Also in case of Registered Unemployed Engineers' Co-operative Societies, documents in satisfying the following criteria are required to be documented through e-filing:-
- vii) A prospective bidder participating in a single job either individually or as partner of a firm shall not be allowed to participate in the same job in any other form.
- viii) Where there is a discrepancy between the unit rate & the line item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern.
- ix) Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.
- x) The evaluation committee will have sole discretion to decide eligibility of the contractor on the basis of e-filing documents and reserves the right to refuse any explanation to contractors found ineligible after scrutiny.
- xi) The intending bidder must be a authorized applicator of recognized APP manufacturer company. Document in support must be uploaded.

7. No mobilization /secured advance will be allowed.

8. Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.
9. All materials such as cement, APP (minimum 3.00 mm thick- Sika make or equivalent) membrane are to be procured at his own cost. Quality of material should be maintained as per reliable B.I.S. Code with necessary test report. **The agency is liable to obey the preference of Engineer in Charge regarding quality and brand of material in all the times.**

SECTION A INSTRUCTION TO BIDDERS

1. General guidance for e-Tendering

Instructions/ Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

1. Registration of Contractor

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system; through logging on to <https://etender.wb.nic.in> (the web portal of public works department) the contractor is to click on the link for e-Tendering site as given on the web portal.

2. Digital Signature certificate (DSC)

Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause-2 of Guideline to Bidder DSC is given as a USB e-Token.

3. The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

4. Participation in more than one work

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job. A prospective bidder (including his participation in partnership) shall be allowed to participate in single road /building work as mentioned in the list of schemes.

5. Submission of Tenders.

General process of submission, Tenders are to be submitted through online to the website stated in Cl. 2 in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC) the documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. Technical proposal

The Technical proposal should contain scanned copies of the following in two covers (folders).

A-1. Statutory Cover/ Technical file Containing

- i. RTGS/ NEFT towards cost of tender documents as prescribed in the NIT, against each serial of work in favour of Executive Engineer concerned with the work at the time of formal agreement for lowest tenderer only.
- ii. RTGS/ NEFT towards earnest money (EMD) as prescribed in the NIT against each of the serial of work in favour of the The Executive Engineer, Kolkata North-I Division, Housing Directorate.
- iii. Tender form No. 2911(ii) & NIT (Properly upload the same Digitally Signed). In case quoting any rate in 2911(ii) the tender liable to summarily rejected).
- iv. Declaration by the Tenderer at the Technical Document Folder.

A-2. Non statutory / Technical Documents

- i) Professional Tax (PT) deposit receipt challan, Pan Card of IT, latest IT return, GST Registration Certificate, Sales Tax return-up to date / latest, Trade License.
- ii) Registration Certificate under Company Act. (if any).
- iii) Registered Deed of partnership Firm/ Article of Association & Memorandum.

30. If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence.

- i) Form No. 2911(ii).
- ii) e-NIT
- iii) Special terms & conditions.
- iv) Technical Bid.
- v) Financial Bid

31. The prospective renderers or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 3 (three) years. Such abandonment or rescission will be considered as disqualification towards eligibility.

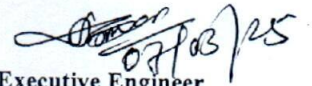
32. The prospective tenderer should own/ lease/ arrange the required plant and machinery if required. Conclusive proof of machinery in working condition if required shall have to be submitted. (Non-Statutory documents)

33. Qualification criteria.

The tender inviting & Accepting Authority will determine the eligibility of each bidder, the bidders shall have to meet all the minimum regarding.

- a) **Financial Capacity.**
- b) **Technical Capability comprising of personnel & equipment capability.**
- c) **Experience/Credential**

The eligibility of a bidder will be ascertained on the basis of the digitally signed documents in support of the minimum criteria as mentioned in a, b, c above. If any document submitted by bidder is either manufacture or false, in such cases the eligibility of the bidder/ tenderer will be out rightly rejected at any stage without any prejudice.



Executive Engineer
Kolkata North-I Division,
Housing Directorate.
07/03/25

Memo No. 327 / 2(14)/NIT

Copy forwarded for favour of kind information to :-

- 1) The Chief Engineer, Housing Directorate (In duplicate).
- 2) The Special Secretary, Housing Department for his information and requested to display this eNIT on the Website of Housing Department.
- 3) The Superintending Engineer, South Circle No.(In duplicate) /west Circle-H. Dte.
- 4) The Executive Engineer- Kolkata North II Divn., Kolkata South-I/ II Divn, New Town Construction Division II
- 5) The P.A.O.-I, Old Khadya Bhavan, 11A, Mirza Ghalib Street, Kolkata – 700 087 for information pl.
- 6) The Commercial Tax Commissioner for information please.
- 7) The Divisional Accounts officer-(P) for information.
- 8) Notice Board of this Office.
- 9) Estimating Branch of this office for information.




Executive Engineer
Kolkata North-I Division,
Housing Directorate.
07/03/25